



## **EMERGENCY MANAGEMENT POLICY**

### **ASPP-009**

#### **AIM**

ASPLUM has an obligation to provide and maintain a safe environment for all people at the workplace, whether workers or not. ASPLUM is committed to the development of an Emergency Management Plan to ensure an effective response to an emergency.

#### **POLICY**

ASPLUM will determine likely emergency situations and develop and implement an Emergency Management Procedures for actioning in the event of an incident or situation that could pose a threat to life, health or property including:

- Fire / Explosion
- Dangerous chemical release
- Medical Emergency
- Violence or Robbery
- Vehicle or Plant accident
- Contact with underground services – High pressure gas
- Contact with underground or overhead services – Power
- Contact with underground services – Fibre Optic Cable
- Contact with underground services – Sewer or water main

#### **PROCEDURES**

The Procedures will ensure the health and safety of persons by including the following:

- Written instructions to ensure emergency service organisations are contacted at the earliest opportunity
- Written instructions for each specific emergency situation as above
- ASPLUM Compound Site Plan displayed and accessible to all persons on site
- Contract specific on-Site Plans displayed and accessible to staff and relevant persons
- Evaluation procedures and assembly points clearly marked
- Implementation of early warning Alert / Warning / Alarms or systems where appropriate
- Emergency exits well lit and clear of obstructions
- Fire protection devices that are accessible and in working order
- Safety Data Sheets for all chemicals accessible kept current
- Trained First Aid personnel and First Aid equipment
- Roles and responsibilities communicated and understood
- Specialised training
- Contact details for emergency services
- Contact details for underground service providers as by DBYD advice (per project)
- Reliable and functional communication equipment
- Instructions for notifying relevant Authorities

Emergency Management Procedures will be reviewed annually to ensure appropriateness and effectiveness.

A handwritten signature in blue ink, appearing to read 'RH', is written over a light blue horizontal line.

**Ron Hughes - Manager Asplum & Civil 05/05/2020**

#### References:

Model WHS Act and Regulations 2011

SafeWork Australia (2011) How to Manage Work Health and Safety Risks: Code of Practice